Display Space Control Sheet
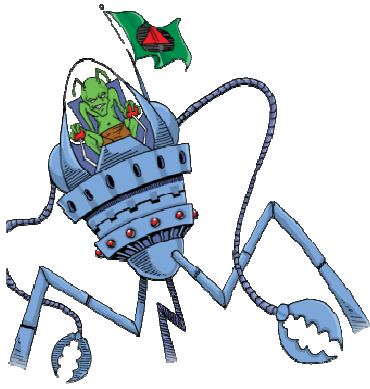
Artist Name		Agent Name	
Address		Address	
City		City	
Phone		Phone	
E-Mail		**E-Mail**	

Please READ CAREFULLY and Check if Applicable:
❑ The artist or agent hereby refuses release of publishing rights with any sales.
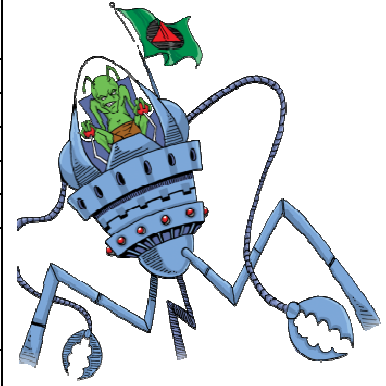❑ Release of all publishing rights negotiable upon contract with the Artist.

Send Check to: ❑ Artist ❑ Agent
Check Payable To: ❑ Artist ❑ Agent

Title	Minimum Bid	Quick Sale	Sunday Sale	Buyer Badge #	Sale Price
1	$	$	$		$
2	$	$	$		$
3	$	$	$		$
4	$	$	$		$
5	$	$	$		$
6	$	$	$		$
7	$	$	$		$
8	$	$	$		$
9	$	$	$		$
10	$	$	$		$
11	$	$	$		$
12	$	$	$		$
13	$	$	$		$
14	$	$	$		$
15	$	$	$		$
16	$	$	$		$
17	$	$	$		$
18	$	$	$		$
19	$	$	$		$
20	$	$	$		$

Checked in by _____

Data Entry Done _____

Display Fees Collected by _____

Display Fees Received $_____

Display Fees Outstanding $_____

Mailing Fee $_____

Sales Subtotal $_____

LESS: commission (10%) $_____

LESS: Unpaid Fees $_____

LESS: Mailing Expense $_____

Total Owed Artist $_____

Print Shop Control Sheet

Artist Name	Agent Name
Address	Address
City	City
Phone	Phone
E-Mail	**E-Mail**

Please READ CAREFULLY and Check if Applicable:
❑ The artist or agent hereby refuses release of publishing rights with any sales.
❑ Release of all publishing rights negotiable upon contract with the Artist.

Send Check to: ❑ Artist ❑ Agent
Check Payable To: ❑ Artist ❑ Agent

Title	Total Quantity	Price Per Piece	Sunday Sale	Buyer Badge #	Sale Price
1		$	$		$
2		$	$		$
3		$	$		$
4		$	$		$
5		$	$		$
6		$	$		$
7		$	$		$
8		$	$		$
9		$	$		$
10		$	$		$
11		$	$		$
12		$	$		$
13		$	$		$
14		$	$		$
15		$	$		$
16		$	$		$
17		$	$		$
18		$	$		$
19		$	$		$
20		$	$		$

Checked in by _____

Data Entry Done _____

Display Fees Collected by _____

Display Fees Received $_____

Display Fees Outstanding $_____

Mailing Fee $_____

Sales Subtotal $_____

LESS: commission (10%) $_____

LESS: Unpaid Fees $_____

LESS: Mailing Expense $_____

Total Owed Artist $_____